

Volunteer Role Description

Role Title	Play Helper
Purpose of the role	To work with children either on a one-to-one basis or in small groups for stimulation, distraction and enjoyment
Where	Various Wards and departments
When	Monday – Friday 9am till 5pm
Tasks to be undertaken	<ul style="list-style-type: none"> • To engage children in appropriate play on a one to one basis or in small groups • To help maintain toys and other play materials • To ensure toys and other play materials are clean
Skills, Attitudes and Experience needed	<ul style="list-style-type: none"> • Reliable and punctual with a willingness to learn • A confident, articulate and personable manner, with understanding and empathy • A good understanding of and ability to uphold confidentiality • A commitment to high standards and quality service • Reliable and committed • Patience, understanding and sensitivity of the needs patients, and their families • Adhere to all health and safety and fire regulations and to co-operate with the NHS in maintaining good standards of health and safety. <p>Training is provided for all aspects of the role</p>
Support & supervision	Voluntary Services Team and Play Staff, Ward Staff.
Expenses	Agreed out of pocket expenses which are incurred when carrying out this volunteer role will be reimbursed in line with the NHS Lothian volunteer expenses policy and signed off by the VSM.
How to apply / what happens next (selection methods)	Application Pack, Informal interview, Occupational Health Check Disclosure/PVG
Date created, by whom	Denise Claxton January 2019